

# Delinquent Tax List Order Form

Please complete this order form to obtain a listing of parcels that will be offered at the Polk County Annual and Adjourned Tax Sales. Mail the completed form and payment to:

Polk County Treasurer  
Attn: Tax Administrative Supervisor  
111 Court Avenue, Room 155  
Des Moines, IA 50309-2298

Reports are available for purchase in two different styles:

- Style 1: Paper Report (printed on 8.5 x 11 paper)  
Style 2: Electronic Download Via Treasurer's Website

## Style 1: Paper Report (printed on 8.5 x 11 paper)

Please check which listing you are purchasing and the number of listings needed:

### June Annual Tax Sale

\_\_\_\_\_ *Pick Up* Cost: \$40.00 X \_\_\_\_\_ (quantity) = \_\_\_\_\_ Total Due

*Note:* We will notify you when your list is ready for pick up. It can be picked up at the Polk County Treasurer's Office, Room 155, 111 Court Avenue, Des Moines, IA. Please be sure to include a phone number where you can be reached during the hours of 8:00 a.m. to 5:00 p.m. CST.

\_\_\_\_\_ *Mailed* Cost: \$50.00 X \_\_\_\_\_ (quantity) = \_\_\_\_\_ Total Due

*Note:* The listing will be mailed regular delivery through the U.S. Postal Service or UPS.

### All Adjourned Tax Sales

\_\_\_\_\_ *Pick Up/Mail* Cost: \$10.00 X \_\_\_\_\_ (quantity) = \_\_\_\_\_ Total Due

## Style 2: Electronic Download Via Treasurer's Website

### June Annual and All Adjourned Tax Sales

\_\_\_\_\_ Cost: \$50.00 X \_\_\_\_\_ (quantity) = \_\_\_\_\_ Total Due

*Note:* We will notify you by email when your P.I.N. is active. Please be sure to include a phone number and e-mail address where you can be reached during the hours of 8:00 a.m. to 5:00 p.m. CST.

Please complete the following information for proper notification and/or delivery of your listing:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_